



Phone: (732) 721-8400

Fax: (732) 721-0062

**SAYREVILLE HOUSING AUTHORITY
650 WASHINGTON ROAD
SAYREVILLE, NEW JERSEY 08872**

**ABSTRACT FROM THE REGULAR MEETING OF THE
HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE
HELD ON THE 12th DAY OF OCTOBER 2021**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 p.m. Agenda Meeting VIA Zoom and Teleconference Call.

Chairman Kenneth Olchaskey called the meeting to order and, upon roll call, the following answered present:

Commissioner Ron Green
Commissioner Ken Kreisler
Commissioner Thomas Beninato
Commissioner Mark Schmidt
Commissioner Stephen Melanaski

Also present were:

Douglas G. Dzema, Executive Director
Kristi Penta-Duffy, Chief of Staff Operations
Tom Furlong, Accountant
Brenda Malave, Administrative Assistant
Casper P. Boehm, Esq., Attorney
Douglas Sabey, Construction Inspector

And the following were absent:

Commissioner Frank Bella

APPROVAL OF PREVIOUS MINUTES

Commissioner Kreismer motioned to approve the minutes of September's Board Meeting. Commissioner Melanaski seconded the motion; and, upon roll call, all voted yes.

PUBLIC HEARING ON CONSENT AGENDA ITEMS ONLY

Chairman dispensed with this portion of the meeting.

RESOLUTION NO. 2021-22

Authorizing the Housing Authority to pay the sum of \$ 228,468.88 as per the attached bill list, for services to said Authority for the month of October.

Upon a motion by Commissioner Kreismer and a second by Commissioner Melanaski, the Commissioners voted unanimously to approve the Resolution.

RESOLUTION NO. 2021-23

Resolution adopting the Civil Rights Certification for the period January 1, 2022 through December 31, 2022.

Upon a motion by Commissioner Melanaski and a second by Commissioner Kreismer, the Commissioners voted unanimously to approve the Resolution.

RESOLUTION NO. 2021-24

Authorizing the approval of the Mel Personnel Policy FY21 for the Housing Authority.

Upon a motion by Commissioner Kreismer and a second by Commissioner Melanaski, the Commissioners voted unanimously to approve the Resolution.

RESOLUTION NO. 2021-25

Resolution authorizing the revision of the payment standards for the Section 8 Rental Assistance Program effective January 1, 2022.

Upon a motion by Commissioner Melanaski and a second by Commissioner Kreismer, the Commissioners voted unanimously to approve the Resolution.

REPORT OF THE EXECUTIVE DIRECTOR

Director Dzema reviewed both his and Lee Mestres written reports and answered several questions.

Commissioner Kreismer motioned to accept the Director's Report as written and presented. Upon a second motion by Commissioner Melanaski the Commissioners unanimously accepted the Director's Report.

The Sayreville Housing for Seniors Corporation was awarded a grant from Sayreville Borough Community Development in the amount of \$70,000 which was committed to the ADA site improvement project at Gillette Manor. The Authority received bids for the project and the low bidder came in at \$143,296.96. The Board discussed moving forward with this project and voted to recommend to the Corporation Trustees approval of the contract and supplementing the project with \$73,296.96 from Corporation reserves.

Board Member	Yes	No	Abstain	Absent
Chairman Kenneth Olchaskey	√			
Vice Chairman Ron Green	√			
Commissioner Stephen Melanaski	√			
Commissioner Frank Bella				√
Commissioner Kenneth Kreismer	√			
Commissioner Mark Schmidt	√			
Commissioner Thomas Beninato		√		

REPORT OF COMMITTEES

A discussion was held regarding creating a Personnel Committee and Security Systems Committee.

UNFINISHED BUSINESS

None

NEW BUSINESS

None.


PUBLIC PORTION OF THE MEETING

None

ADJOURNMENT

Commissioner Melanaski motioned to adjourn the meeting. Upon a second by Commissioner Kreismer the Chairman adjourned the October meeting of the Sayreville Housing Authority.

Respectfully Submitted



Douglas G. Ozema
Executive Director/Secretary