

HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE

REGULAR MEETING

April 11, 2017

AGENDA

- 1. CALL TO ORDER**
* Salute to Flag
- 2. STATEMENT OF NOTICE OF PUBLICATION**
- 3. ROLL CALL**
- 4. READING AND APPROVAL OF PREVIOUS MINUTES**
- 5. PUBLIC HEARING ON RESOLUTIONS**
- 6. CONSENT AGENDA RESOLUTION (see attached)**
No. 2017-07 Approving March's & April's Bill List
- 7. RESOLUTIONS TO BE READ IN FULL**
- 8. REPORT OF EXECUTIVE DIRECTOR**
- 9. REPORT OF COMMITTEES**
- 10. UNFINISHED BUSINESS**
- 11. NEW BUSINESS**
- 12. PUBLIC PORTION OF THE MEETING**
- 13. ADJOURNMENT**



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SAYREVILLE HOUSING AUTHORITY
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**ABSTRACT FROM THE REGULAR AND REORGANIZATION MEETING OF
THE HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE
HELD ON FEBRUARY 14th, 2017**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 pm Agenda Meeting in the offices of the Authority, 650 Washington Road, Sayreville, New Jersey 08872. * **Meeting scheduled on March 14, 2017 was cancelled due to inclement weather.***

Vice Chairman Olchaskey called the meeting to order.

Upon roll call, the following answered present:

Commissioner Green
Commissioner Redford
Commissioner Duffy
Commissioner Rappleyea

Also present were:

Douglas G. Dzema, Executive Director
Casper P. Boehm, Attorney
Thomas Furlong, Accountant
Alycia Brown, Administrative Assistant

The following were absent:

Commissioner Gonzalez-Gomez
Commissioner Robinson

REORGANIZATION

Executive Director Dzema called the Reorganization Meeting of the Housing Authority to order, he then opened the floor to nominations for the position of Chairman of the Authority.

Commissioner Olchaskey nominated Commissioner Jorge Gonzalez-Gomez with Commissioner Duffy seconding the nomination.

The Executive Director closed the floor for nominations. Upon roll call, all voted yes. Jorge Gonzalez-Gomez was re-elected Chairman of the Housing Authority.

The Executive Director opened the floor to nominations for the Vice Chairmanship. Commissioner Redford, with a second by Commissioner Green, nominated Commissioner Kenneth Olchaskey. There being no other nominations, the Commissioner Redford closed the floor to nominations, with a second by Chairman Rappleyea. Upon roll call, all voted yes. Commissioner Olchaskey was re-elected Vice-Chairman.

Vice Chairman Olchaskey headed the meeting as Vice Chairman.

APPROVAL OF MINUTES

Commissioner Redford motioned to approve the minutes of the January regular meeting as written and received. Commissioner Rappleyea seconded the motion and, upon roll call, all voted yes.

PUBLIC HEARING ON CONSENT AGENDA ITEMS ONLY

Vice Chairman dispensed with this portion of the meeting.

RESOLUTION NO. 2017-02

Authorizing the Housing Authority to pay the sum of \$212,178.77, as per the attached bill list for the month of February 2017.

Upon a motion by Commissioner Redford, and a second by Commissioner Duffy, the Commissioners voted unanimously to adopt Resolution 2017-02 as written and presented.

RESOLUTION NO. 2017-03

Designating certain depositories for the deposit of federal funds and reaffirming the Executive Director as the individual responsible for the Authority's deposits and investments.

Upon a motion by Commissioner Rappleyea, and a second by Commissioner Redford, the Commissioners voted unanimously to adopt Resolution 2017-03 as written and presented.

RESOLUTION NO. 2017-04

Resolution authorizing the Executive Director to enter into a contract with Casper P. Boehm, Jr. Esq. for legal services to the Authority commencing March 1, 2017 through February 28, 2018.

Upon a motion by Commissioner Redford, and a second by Commissioner Duffy, the Commissioners voted unanimously to adopt Resolution 2017-04 as written and presented.

RESOLUTION NO. 2017-05

Resolution authorizing the Executive Director to enter into a contract with the firm Holman, Frenia, Allison, P.C. to act as independent auditors for the Authority, F.Y.E. 12/31/2016.

Upon a motion by Commissioner Redford, and a second by Commissioner Green, the Commissioners voted unanimously to adopt Resolution 2017-05 as written and presented.

RESOLUTION NO. 2017-06

Resolution approving the Authority's SEMAP Certification to the Department of Housing and Urban Development.

Upon a motion by Commissioner Redford, and a second by Commissioner Duffy, the Commissioners voted unanimously to adopt Resolution 2017-06 as written and presented.

REPORT OF THE EXECUTIVE DIRECTOR

Upon a motion by Commissioner Redford, and a second by Commissioner Rappleyea the Commissioners unanimously voted to accept the Executive Director's written report as part of the minutes. Upon roll call, all voted yes.

REPORT OF COMMITTEES

None

UNFINISHED BUSINESS

Executive Director Dzema advised that there have been locks installed on all storage room doors and keys have been given to the residents. In addition, there will be a Tenant Storage Room Policy and Procedure implemented.

NEW BUSINESS

There was discussion held regarding air conditioner units being installed on the 2nd and 3rd floors in Gillette Manor and other options will be reviewed for the 4th floor middle unit.

The Executive Director asked if any Commissioners are interested in attending the housing conferences being held in April as reservations must be made.

PUBLIC PORTION OF THE MEETING

As no members of the public were present the Vice Chairman dispensed with this portion of the meeting.

ADJOURNMENT

Commissioner Redford motioned to adjourn the meeting. Upon a second by Commissioner Duffy, Vice Chairman Olchaskey adjourned the February meeting of the Authority.

Respectfully Submitted,



Douglas G. Ezema, Executive
Director/Secretary