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**SAYREVILLE HOUSING AUTHORITY  
650 WASHINGTON ROAD  
SAYREVILLE, NEW JERSEY 08872**

**ABSTRACT FROM A REGULAR MEETING OF THE  
HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE  
HELD ON THE 11<sup>th</sup> DAY OF SEPTEMBER 2018**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 p.m. Agenda Meeting in the office of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Chairman Kenneth Olchaskey called the meeting to order and, upon roll call, the following answered present:

Commissioner Ron Green  
Commissioner Robert Redford  
Commissioner Ken Kreismer  
Commissioner Beverly Rappleyea  
Commissioner Art Rittenhouse

Also present were:

Douglas G. Dzema, Executive Director  
Thomas Furlong, Accountant  
Casper P. Boehm, Esq., Attorney  
Alycia Brown, Administrative Assistant

And the following were absent:

**APPROVAL OF PREVIOUS MINUTES**

Commissioner Kreismer motioned to approve the minutes of the June's meeting with a noted addendum as written and presented. Commissioner Rappleyea seconded the motion; and, upon roll call, all voted yes.

**PUBLIC HEARING**

None

**RESOLUTION NO. 2018-12**

Authorizing the Housing Authority to pay the sum of \$636,068.17 as per the attached bill list, for services to said Authority for the months of July, August & September 2018.

**Upon a motion by Commissioner Rittenhouse and a second by Commissioner Rappleyea, the Commissioners voted unanimously to approve the Resolution.**

**RESOLUTION NO. 2018-13**

Approval of the amended Personnel Policies and Procedures.

**Upon a motion by Commissioner Kreismer and a second by Commissioner Rappleyea, the Commissioners voted unanimously to approve the Resolution.**

**RESOLUTION NO. 2018-14**

Approval to renew membership with NJPHAJIF.

**Upon a motion by Commissioner Kreismer and a second by Commissioner Redford, the Commissioners voted unanimously to approve the Resolution.**

**RESOLUTION NO. 2018-15**

Approval of the annual audit review for the fiscal year ending December 31, 2017.

**Upon a motion by Commissioner Kreismer and a second by Commissioner Rappleyea, the Commissioners voted unanimously to approve the Resolution.**

## **REPORT OF THE EXECUTIVE DIRECTOR**

**Commissioner Kreisler motioned to accept the Director's Report as written and presented. Upon a second motion by Commissioner Rittenhouse the Commissioners unanimously accepted the Director's Report.**

Director Dzema reviewed both his and Doug Sabey's written reports and answered several questions. Doug Sabey also discussed the Hot Water Heaters usage and warranty.

## **REPORT OF COMMITTEES**

The Finance Committee will meet on October 1, 2018 to discuss the budget for the upcoming year.

## **UNFINISHED BUSINESS**

The community room upgrade is complete with an excellent outcome.

## **NEW BUSINESS**

Commissioner Jorge Gonzalez-Gomez resigned as commissioner of the Sayreville Housing Authority.

The auditor Francis J. McConnell appeared before the Board of Commissioners to review the finalization of the audit ending fiscal year December 31, 2017. They answered questions and any concerns presented by the Board.


**PUBLIC PORTION OF THE MEETING**

As no members of the public were present the Chairman dispensed with this portion of the meeting.

**ADJOURNMENT**

Commissioner Kreisler motioned to adjourn the meeting. Upon a second by Commissioner Green the Chairman adjourned the June meeting of the Sayreville Housing Authority.

Respectfully Submitted

  
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Douglas G. Dzema, Executive  
Director/Secretary