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**SAYREVILLE HOUSING AUTHORITY  
650 WASHINGTON ROAD  
SAYREVILLE, NEW JERSEY 08872**

**ABSTRACT FROM THE REGULAR AND REORGANIZATION MEETING OF  
THE HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE  
HELD ON FEBRUARY 14<sup>th</sup>, 2018**

**AMENDED MARCH 12, 2018**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 4:00 pm Agenda Meeting in the offices of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Chairman Gonzalez-Gomez called the meeting to order.

Upon roll call, the following answered present:

Commissioner Green  
Commissioner Redford  
Commissioner Olchaskey  
Commissioner Rappleyea  
Commissioner Rittenhouse

Also present were:

Douglas G. Dzema, Executive Director  
Casper P. Boehm, Attorney  
Thomas Furlong, Accountant  
Alycia Brown, Administrative Assistant

The following were absent:

Commissioner Robinson

### **REORGANIZATION**

Executive Director Dzema called the Reorganization Meeting of the Housing Authority to order, he then opened the floor to nominations for the position of Chairman of the Authority.

Commissioner Redford nominated Commissioner Olchaskey with Commissioner Green seconding the nomination. **Commissioner Rappleyea nominated Commissioner Gonzalez-Gomez and Commissioner Gonzalez-Gomez declined**

The Executive Director closed the floor for nominations. Upon roll call, Commissioners Green, Gonzalez-Gomez, Olchaskey and Redford voted yes. Commissioners Rittenhouse and Rappleyea voted no. Kenneth Olchaskey was elected Chairman of the Housing Authority.

The Executive Director opened the floor to nominations for the Vice Chairmanship. Commissioner Redford, with a second by Commissioner Green, nominated Commissioner Jorge Gonzalez-Gomez.

The Executive Director closed the floor for nominations. Upon roll call, Commissioners Green, Gonzalez-Gomez, Olchaskey and Redford voted yes. Commissioners Rittenhouse and Rappleyea voted no. Commissioner Gonzalez-Gomez was elected Vice-Chairman.

Chairman Gonzalez-Gomez headed the meeting as Chairman.

### **APPROVAL OF MINUTES**

Commissioner Redford motioned to approve the minutes of the January regular meeting as written and received. Commissioner Rappleyea seconded the motion and, upon roll call, all voted yes.

### **PUBLIC HEARING ON CONSENT AGENDA ITEMS ONLY**

Chairman dispensed with this portion of the meeting.

**RESOLUTION NO. 2018-03**

Authorizing the Housing Authority to pay the sum of \$208,301.24, as per the attached bill list for the month of February 2018.

**Upon a motion by Commissioner Olchaskey, and a second by Commissioner Rittenhouse, the Commissioners voted unanimously to adopt Resolution 2018-03 as written and presented.**

**RESOLUTION NO. 2018-04**

Designating certain depositories for the deposit of federal funds and reaffirming the Executive Director as the individual responsible for the Authority's deposits and investments.

**Upon a motion by Commissioner Rittenhouse, and a second by Commissioner Olchaskey, the Commissioners voted unanimously to adopt Resolution 2018-04 as written and presented.**

**RESOLUTION NO. 2018-05**

Resolution authorizing the Executive Director to enter into a contract with Casper P. Boehm, Jr. Esq. for legal services to the Authority commencing March 1, 2018 through February 28, 2019.

**Casper P. Boehm, Norris McLaughlin & Marcus, PA, Roman Rabinovich, Esq., and Lawrence Sachs submitted proposals.**

**Upon a motion by Commissioner Olchaskey, and a second by Commissioner Green, the Commissioners voted unanimously to adopt Resolution 2018-05 as written and presented.**

**RESOLUTION NO. 2018-06**

Resolution authorizing the Executive Director to enter into a contract with the firm Francis J. McConnell to act as independent auditors for the Authority, F.Y.E. 12/31/2017.

**Francis J. McConnell and Holman Frenia Allison, PC submitted proposals.**

**Upon a motion by Commissioner Olchaskey, and a second by Commissioner Green, the Commissioners voted unanimously to adopt Resolution 2018-06 as written and presented.**

**RESOLUTION NO. 2018-07**

Resolution approving the Revision of Sayreville Housing Authority's Admin Plan

**Upon a motion by Commissioner Olchaskey, and a second by Commissioner Redford, the Commissioners voted unanimously to adopt Resolution 2018-07 as written and presented.**

**REPORT OF THE EXECUTIVE DIRECTOR**

Upon a motion by Commissioner Rappleyea, and a second by Commissioner Olchaskey the Commissioners unanimously voted to accept the Executive Director's written report as part of the minutes. Upon roll call, all voted yes.

**REPORT OF COMMITTEES**

None

**UNFINISHED BUSINESS**

Executive Director Dzema will meet with the Borough to discuss how Gillette Manor affects the COAH obligations.

Executive Director Dzema also stated that the 1<sup>st</sup> floor replacement will go out for bidding to obtain equitable prices. In addition, we are moving along with the upgrade to the community room.

### **NEW BUSINESS**

There was discussion held regarding tenants requesting use of community room, it has been decided that if the request is reasonable the staff can approve of the use.

### **PUBLIC PORTION OF THE MEETING**

As no members of the public were present the Chairman dispensed with this portion of the meeting.

### **ADJOURNMENT**

Commissioner Olchaskey motioned to adjourn the meeting. Upon a second by Commissioner Rittenhouse, Chairman Gonzalez adjourned the February meeting of the Authority.

Respectfully Submitted,

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Douglas G. Dzema, Executive  
Director/Secretary