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**SAYREVILLE HOUSING AUTHORITY  
650 WASHINGTON ROAD  
SAYREVILLE, NEW JERSEY 08872**

**Amended November 20, 2018**

**ABSTRACT FROM A REGULAR MEETING OF THE  
HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE  
HELD ON THE 9<sup>th</sup> DAY OF OCTOBER 2018**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 p.m. Agenda Meeting in the office of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Chairman Kenneth Olchaskey called the meeting to order and, upon roll call, the following answered present:

Commissioner Ron Green  
Commissioner Robert Redford  
Commissioner Ken Kreismer  
Commissioner Beverly Rappleyea  
Commissioner Art Rittenhouse  
Commissioner Thomas Beninato

Also present were:

Douglas G. Dzema, Executive Director  
Thomas Furlong, Accountant  
Casper P. Boehm, Esq., Attorney  
Kesha Washington, Administrative Assistant

And the following were absent:

Alycia Brown, Administrative Assistant

### **APPROVAL OF PREVIOUS MINUTES**

Commissioner Kreisler motioned to approve the minutes of the September's meeting with a noted addendum as written and presented. Commissioner Green seconded the motion; and, upon roll call, all voted yes.

### **PUBLIC HEARING**

None

### **RESOLUTION NO. 2018-16**

Authorizing the Housing Authority to pay the sum of \$211,507.32 as per the attached bill list, for services to said Authority for the month of October 2018.

**Upon a motion by Commissioner Beninato and a second by Commissioner Redford, the Commissioners voted unanimously to approve the Resolution.**

### **RESOLUTION NO. 2018-17**

Approval of the amended Personnel Policies and Procedures Amendments

**Upon a motion by Commissioner Redford and a second by Commissioner Beninato, the Commissioners voted unanimously to approve the Resolution.**

### **RESOLUTION NO. 2018-18**

Approval of Payment Standard.

**Upon a motion by Commissioner Beninato and a second by Commissioner Rittenhouse, the Commissioners voted unanimously to approve the Resolution.**

**RESOLUTION NO. 2018-19**

Approval of Utility Allowance Revision

**Upon a motion by Commissioner Redford and a second by Commissioner Beninato, the Commissioners voted unanimously to approve the Resolution.**

**RESOLUTION NO. 2018-20**

Approval of Inter Local Agreement with the Housing Authority of the City of Perth Amboy.

**Upon a motion by Commissioner Beninato and a second by Commissioner Redford, the Commissioners voted unanimously to approve the Resolution.**

**RESOLUTION NO. 2018-21**

Approval of Submitting the Housing Authority's 2019 Budget

**Upon a motion by Commissioner Beninato and a second by Commissioner Redford, the Commissioners voted unanimously to approve the Resolution.**

**REPORT OF THE EXECUTIVE DIRECTOR**

**Commissioner Beninato motioned to accept the Director's Report as written and presented. Upon a second motion by Commissioner Rittenhouse the Commissioners unanimously accepted the Director's Report.**

Director Dzema reviewed both his and Doug Sabey's written reports and answered several questions. Doug Sabey also discussed the Hot Water Heaters usage and warranty.

## REPORT OF COMMITTEES

None

## UNFINISHED BUSINESS

None

## NEW BUSINESS

Chairman Kenneth Olchaskey opened the floor to nominations for the Vice Chairman. Commissioner Beninato nominated Commissioner Ron Green and a second by Commissioner Redford.

The Executive Director closed the floor for nominations. Upon roll call, Commissioners Olchaskey, Kreismer, Rappleyea, Redford and Rittenhouse voted yes. Commissioner Green was elected Vice-Chairman.

Discussion was held regarding the snow plowing contract for Gillette Manor. The Corporation will be going out for bid.


## PUBLIC PORTION OF THE MEETING

As no members of the public were present the Chairman dispensed with this portion of the meeting.

## ADJOURNMENT

Commissioner Rittenhouse motioned to adjourn the meeting. Upon a second by Commissioner Green the Chairman adjourned the October's meeting of the Sayreville Housing Authority.

Respectfully Submitted,

  
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Douglas W. Dzema, Executive  
Director/Secretary