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**SAYREVILLE HOUSING AUTHORITY  
650 WASHINGTON ROAD  
SAYREVILLE, NEW JERSEY 08872**

**ABSTRACT FROM A REGULAR MEETING OF THE  
HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE  
HELD ON THE 12<sup>th</sup> DAY OF MARCH 2018**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 p.m. Agenda Meeting in the office of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Chairman Olchaskey called the meeting to order and, upon roll call, the following answered present:

Commissioner Gonzalez-Gomez  
Commissioner Redford  
Commissioner Rittenhouse  
Commissioner Green  
Commissioner Kriesmer

Also present were:

Douglas G. Dzema, Executive Director  
Thomas Furlong, Accountant  
Casper P. Boehm, Esq., Attorney  
Doug Sabey, Construction Supervisor (via phone)  
Alycia Brown, Administrative Assistant  
Kesha Washington, Administrative Assistant

And the following were absent:

Commissioner Rappleyea

### **APPROVAL OF PREVIOUS MINUTES**

Commissioner Gonzalez-Gomez motioned to approve the minutes of the February's meeting with a noted addendum as written and presented. Commissioner Redford seconded the motion; and, upon roll call, all voted yes.

### **PUBLIC HEARING**

None

### **RESOLUTION NO. 2018-08**

Authorizing the Housing Authority to pay the sum of \$209,916.71 as per the attached bill list, for services to said Authority for the month of March 2018.

**Upon a motion by Commissioner Gonzalez-Gomez and a second by Commissioner Redford, the Commissioners voted unanimously to approve the Resolution.**

### **REPORT OF THE EXECUTIVE DIRECTOR**

**Commissioner Gonzalez-Gomez motioned to accept the Director's Report as written and presented. Upon a second motion by Commissioner Rittenhouse the Commissioners unanimously accepted the Director's Report.**

Director Dzema reviewed both his and Doug Sabey's written reports and answered several questions.

### **REPORT OF COMMITTEES**

Executive Director Dzema will meet with the Borough of Sayreville's Planning board, Business Administration, COAH Attorney & Borough's Attorney to discuss further how Gillette Manor affects the COAH obligations.

### **UNFINISHED BUSINESS**

Doug Sabey discussed moving forward with the community room upgrade, establishing a time and finalizing decisions.

### **NEW BUSINESS**

The Trustees of the Sayreville Housing for Seniors Corp. will hold their annual meeting April 30, 2018 at 11:00 a.m.

Discussion was held regarding the safety of the tenants of Gillette Manor if/when there is a malfunction with the operation of the front door. Keys will be distributed to all residents and be available to emergency services.

Discussion was also held regarding the installation of a filter in the water system to help prevent sediment from reaching residents and stop residue build up in the hot water heater. The water department will be contacted for input.

Doug Sabey discussed the installation of a new keyless entry system software for the future. There has also been a bottom pin replaced on the right exit door on the fourth floor east of Gillette Manor, the first floor exit doors will be addressed if needed once flooring project is complete.

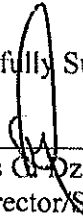
### **PUBLIC PORTION OF THE MEETING**

As no members of the public were present the Chairman dispensed with this portion of the meeting.

### **ADJOURNMENT**

Commissioner Redford motioned to adjourn the meeting. Upon a second by Commissioner Green, the Chairman adjourned the January meeting of the Sayreville Housing Authority.

Respectfully Submitted

  
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Douglas C. Ozema, Executive  
Director/Secretary