

HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE

REGULAR MEETING

October 11, 2016

AGENDA

- 1. CALL TO ORDER**
* Salute to Flag
- 2. STATEMENT OF NOTICE OF PUBLICATION**
- 3. ROLL CALL**
- 4. READING AND APPROVAL OF PREVIOUS MINUTES**
- 5. PUBLIC HEARING ON RESOLUTIONS**
- 6. CONSENT AGENDA RESOLUTION (see attached)**

 No. 2016-15 Approving October's Bill List

 No. 2016-16 Approving of Housing Authority's 2017 Budget
- 7. RESOLUTIONS TO BE READ IN FULL**
- 8. REPORT OF EXECUTIVE DIRECTOR**
- 9. REPORT OF COMMITTEES**
- 10. UNFINISHED BUSINESS**
- 11. NEW BUSINESS**
- 12. PUBLIC PORTION OF THE MEETING**
- 13. ADJOURNMENT**



Phone: (732) 721-8400

Fax: (732) 721-0062

**SAYREVILLE HOUSING AUTHORITY
650 WASHINGTON ROAD
SAYREVILLE, NEW JERSEY 08872**

**ABSTRACT FROM A REGULAR MEETING OF THE
HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE
HELD ON THE 14th DAY OF SEPTEMBER 2016**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 p.m. Agenda Meeting in the office of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Vice-Chairman Olchaskey called the meeting to order and, upon roll call, the following answered present:

Commissioner Duffy
Commissioner Redford
Commissioner Rappleyea
Commissioner Green

At approximately 5:20 p.m. Jorge Gonzalez-Gomez arrived and assumed the role of Chairman

Also present were:

Douglas G. Dzema, Executive Director
Thomas Furlong, Accountant/Consultant
Casper P. Boehm, Esq., Attorney

And the following were absent:

Commissioner Robinson

APPROVAL OF PREVIOUS MINUTES

Commissioner Redford motioned to approve the minutes of the June meeting as written and presented. Commissioner Rappleyea seconded the motion; and, upon roll call, all voted yes.

PUBLIC HEARING ON AGENDA ITEMS ONLY

The Chairman opened this portion of the meeting to the public. There being no members of the public in attendance, the Chairman closed this portion of the meeting.

RESOLUTION NO. 2016-13

Authorizing the Housing Authority to pay the sum of \$631,884.10, as per the attached bill list, for services to said Authority for the months of July, August & September 2016.

Upon a motion by Commissioner Olchaskey and a second by Commissioner Duffy, the Commissioners voted unanimously to approve the Resolution.

RESOLUTION NO. 2016-14

Approval of the amended Personnel Policies and Procedures.

Upon a motion by Commissioner Duffy and a second by Commissioner Olchaskey, the Commissioners voted unanimously to approve the Resolution.

REPORT OF THE EXECUTIVE DIRECTOR

Commissioner Redford motioned to accept the Director's Report as written and presented. Upon a motion by Commissioner Olchaskey the Commissioners unanimously accepted the Director's Report.

Director Dzema reviewed both his and Doug Sabey's written reports and answered several questions.

REPORT OF COMMITTEES

The Finance Committee will meet on September 29, 2016 to discuss the budget for the upcoming year.

UNFINISHED BUSINESS

Discussion was also held regarding the implementation of renters insurance for the tenants of Gillette Manor. A proposal was reviewed and in the future an invitation will be sent to the Insurance Vendor for a detailed explanation of benefits.

NEW BUSINESS

Discussion was held regarding the grant received from FEMA for the snow storm during the early part of the year. The reimbursement recovers funds that were paid out for the snow removal.

Discussion was held regarding the Block Grant received for the installation of a new door in the rear of the building and also replacing the floors on the first floor once the installation of the door is complete.

PUBLIC PORTION OF THE MEETING

Members of the Public did not appear before the Board

ADJOURNMENT

Commissioner Duffy motioned to adjourn the meeting. Upon a second by Commissioner Olchaskey, the Chairman adjourned the September meeting of the Sayreville Housing Authority.

Respectfully Submitted,



Douglas G. Dzema, Executive
Director/Secretary