

**HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE**

**REGULAR MEETING**

**March 8, 2016**

**AGENDA**

- 1. CALL TO ORDER**  
\* Salute to Flag
- 2. STATEMENT OF NOTICE OF PUBLICATION**
- 3. ROLL CALL**
- 4. READING AND APPROVAL OF PREVIOUS MINUTES**
- 5. PUBLIC HEARING ON RESOLUTIONS**
- 6. CONSENT AGENDA RESOLUTION (see attached)**  
**No. 2016-07 Approving March Bill List**
- 7. RESOLUTIONS TO BE READ IN FULL**
- 8. REPORT OF EXECUTIVE DIRECTOR**
- 9. REPORT OF COMMITTEES**
- 10. UNFINISHED BUSINESS**
- 11. NEW BUSINESS**
- 12. PUBLIC PORTION OF THE MEETING**
- 13. ADJOURNMENT**

## **AMENDED 3/8/16**

### **ABSTRACT FROM THE REGULAR AND REORGANIZATION MEETING OF THE HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE HELD ON FEBRUARY 9<sup>th</sup>, 2016**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 pm Agenda Meeting in the offices of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Chairman Gonzalez-Gomez called the meeting to order.

Upon roll call, the following answered present:

Commissioner Olchaskey  
Commissioner Redford  
Commissioner Robinson  
Commissioner Rappleyea

Also present were:

Douglas G. Dzema, Executive Director  
Casper P. Boehm, Attorney  
Thomas Furlong, Accountant/Consultant

The following were absent:

Commissioner Duffy  
Commissioner Green

## **REORGANIZATION**

Casper P. Boehm, Jr. called the Reorganization Meeting of the Housing Authority to order, he then opened the floor to nominations for the position of Chairman of the Authority.

Commissioner Olchaskey nominated Commissioner Jorge Gonzalez-Gomez with Commissioner Redford seconding the nomination.

The Executive Director closed the floor for nominations. Upon roll call, all voted yes. Jorge Gonzalez-Gomez was re-elected Chairman of the Housing Authority.

The Chairman opened the floor to nominations for the Vice Chairmanship. Commissioner Redford, with a second by Commissioner Rappleyea, nominated Commissioner Kenneth Olchaskey. There being no other nominations, the Chairman closed the floor to nominations, with a second by Chairman Redford. Upon roll call, all voted yes. Commissioner Olchaskey was re-elected Vice-Chairman.

**Chairman Gonzalez-Gomez headed the meeting as Chairman.**

## **APPROVAL OF MINUTES**

Commissioner Olchaskey motioned to approve the minutes of the January regular meeting as written and received. Commissioner Rappleyea seconded the motion and, upon roll call, all voted yes.

## **PUBLIC HEARING ON CONSENT AGENDA ITEMS ONLY**

The Chairman dispensed with this portion of the meeting.

**RESOLUTION NO. 2016-03**

Authorizing the Housing Authority to pay the sum of \$205,510.14, as per the attached bill list for the month of March.

**Upon a motion by Commissioner Olchaskey, and a second by Commissioner Rappleyea, the Commissioners voted unanimously to adopt Resolution 2016-03 as written and presented.**

**RESOLUTION NO. 2016-04**

Designating certain depositories for the deposit of federal funds and reaffirming the Executive Director as the individual responsible for the Authority's deposits and investments.

**Upon a motion by Commissioner Rappleyea, and a second by Commissioner Olchaskey, the Commissioners voted unanimously to adopt Resolution 2016-04 as written and presented.**

**RESOLUTION NO. 2016-05**

Resolution authorizing the Executive Director to enter into a contract with Casper P. Boehm, Jr. Esq. for legal services to the Authority commencing March 1, 2016 through February 28, 2017.

**Upon a motion by Commissioner Olchaskey, and a second by Commissioner Redford, the Commissioners voted unanimously to adopt Resolution 2016-05 as written and presented.**

**RESOLUTION NO. 2016-06**

Resolution authorizing the Executive Director to enter into a contract with the firm Holman, Frenia, Allison, P.C. to act as independent auditors for the Authority, F.Y.E. 12/31/2015.

**Upon a motion by Commissioner Olchaskey, and a second by Commissioner Rappleyea, the Commissioners voted unanimously to adopt Resolution 2016-06 as written and presented.**

**REPORT OF THE EXECUTIVE DIRECTOR**

Upon a motion by Commissioner Olchaskey, and a second by Commissioner Redford the Commissioners unanimously voted to accept the Executive Director's written report as part of the minutes. Upon roll call, all voted yes.

**REPORT OF COMMITTEES**

- ❖ The Executive Director and Commissioner Jorge Gonzalez-Gomez will be meeting with Dr. Kelly on February 18, 2016 to discuss his concerns regarding the proposed senior building project on Ernston Road.

**UNFINISHED BUSINESS**

Executive Director Dzema reviewed the status of the following projects being considered at Gillette Manor – There should be a closing out of the sprinkler system project on the 6<sup>th</sup> floor and a final inspection will be completed. In addition, painting and cleaning of the carpet on the 6<sup>th</sup> floor will also be completed by the end of February.

A brief discussion was held concerning the snow plowing/salting of the lot at Gillette Manor. It would appear everyone is pleased with McKeon's performance to date. We have been fortunate it has not been a bad winter weather wise.

**NEW BUSINESS**

The Executive Director asked if any Commissioners are interested in attending the housing conferences being held in April as reservations must be made.

Tom Furlong stated the annual budget was approved by the state.


**PUBLIC PORTION OF THE MEETING**

As no members of the public were present the Chairman dispensed with this portion of the meeting.

**ADJOURNMENT**

Commissioner Olchaskey motioned to adjourn the meeting. Upon a second by Commissioner Redford, Chairman Gonzalez adjourned the February meeting of the Authority.

Respectfully Submitted,

  
\_\_\_\_\_  
Douglas G. Dzema, Executive  
Director/Secretary